

PLAN Architectural Studio, P.C.

Want to be part of an active and stimulating studio environment? We are always looking for talented professionals of varying experience levels to contribute their skills to our team! Please email your, resume, portfolio and any other relevant information to the addresses below. We will review your documents and be in touch to discuss opportunities.

Full-time positions in Rochester, NY

Architectural Staff: (Zero to three years of professional experience and professional degree in architecture required)

Full-time, entry-level professional performing basic architectural assignments. Undertakes a variety of assignments requiring the application of standard architectural techniques for small projects or selected segments of a larger project. Performs design layouts and features, which require researching, compiling, and recording information for assigned project work.

Architectural Staff – Level I: (Three to five years of professional experience and professional degree in architecture required.)

Professional degree in architecture, plus three to five years of related experience. Fully competent architect in all conventional aspects of architecture. Independently performs a variety of assignments requiring skills in all conventional aspects of architectural designs for projects of moderate size and complexity. Performs analyses of design, planning, and occupancy studies, and limited design layouts. Prepares project specifications, compiling and analyzing relevant data. Writes reports and specifications. Reviews completed reports, plans, estimates, and calculations.

Architectural Staff – Level II: (Six or more years of professional experience and professional degree in architecture required.)

Responsible for specific technical design aspects of an assigned major project, including investigation, evaluation, and recommendation of design solutions that best meet the client's needs. Provides professional architectural consultation in the planning, design, and coordination of large complex projects. Independently applies advanced architectural concepts and designs. Carries out complex or novel assignments requiring the development of new or improved techniques and procedures. May provide technical guidance to less experienced architects/architectural staff.

Architect: (Three to five years of professional experience and certification as a licensed professional required.)

Professional degree in architecture, plus three to five years of related experience. Fully competent architect in all conventional aspects of architecture. Independently performs a variety of assignments requiring skills in all conventional aspects of architectural designs for projects of moderate size and complexity. Performs analyses of design, planning, and occupancy studies, and limited design layouts. Prepares project specifications, compiling and analyzing relevant data. Writes reports and specifications. Reviews completed reports, plans, estimates, and calculations.

Project Manager: (Eight or more years of professional experience, professional degree in architecture from an accredited program, licensure preferred.)

Manages multiple small/medium projects, coordinates all aspects of assigned projects, and estimates scope of work. Has full responsibility for managing all aspects of multiple small to midsize projects. Prepares strategic plans for project success. Responsible for the coordination of all project efforts, administrative and technical, to ensure the most efficient and cost-effective execution of assigned projects. Serves as the primary client liaison to bring the schedule, budgets, and scope of work to

completion and to the client's satisfaction. Actively manages client budgets, schedules, and programs; project communications and documentation; office administrative tasks; and project team assignments. Estimates fees, determines scope of work, and prepares proposals and contracts.

Salary Ranges: starting from \$50,000 - \$80,000, dependent upon specific position, qualifications, and experience of applicant.

Basic Requirements:

Bachelor's Degree in Architecture (minimum).

Proficient with Drafting and Graphics Software (i.e. Revit, AutoCAD, Adobe Suite, etc.).

Computer Modeling capabilities is a plus.

Proficient with Office Management Software (i.e. Microsoft Office Suite: Word, Excel, etc.).

Ideal Candidate would exhibit the following characteristics: Strong Work Ethic, Self-Starter with a Passion for Design and to Learn, Detail-Oriented and Enthusiastic.

Studio Profile:

PLAN Architectural Studio, PC (PLAN Studio) is an award-winning Professional Design Services firm located in the Washington Square District of downtown Rochester, New York. Our primary disciplines include: Architecture, Planning, and Historic Preservation. Our work is focused upon Public and Institutional Clients within the following prime business segments:

- Campus and Community
- Housing
- Select Commercial Projects

PLAN Studio is a collaborative architectural firm that prides itself on developing contextual, timeless, sustainable, and relevant design solutions for our clients and the greater community.

Environment: PLAN Studio promotes an open, progressive, energetic, collaborative, urban studio environment.

Website: www.planpc.com

Contact: Interested applicants can email resumes and portfolios to:

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